



## AUTOMATED CLEARING HOUSE (ACH) TENANT AUTHORIZATION

I authorize Cape Shore Property Management to initiate electronic entries to my account. Cape Shore is only authorized to deduct the amount equal to one month's rent in the amount of \_\_\_\_\_ once a calendar month on the 28<sup>th</sup> of each month until the lease is terminated.

I accept responsibility for the accuracy of the information given to Cape Shore Property Management.

This authority will remain in effect until I have cancelled this agreement in writing.

I can stop payment of any entry by notifying my financial institution 3 days before my account is charged.

I can have the amount of an erroneous charge immediately credited to my account up to 15 days following issuance of my financial institution statement or 60 days after posting, whichever occurs first.

Tenant name

Financial institution

Type of account     Checking     Savings

Full name on account (print)

Account number

Routing number

Signature

Date

**Please include a voided check or copy of a check; deposit slips are NOT accepted. Thank you.**

Originating depository financial institution    list bank name

Routing number    routing number

Accepted by:

Date